Save, Share and Explore the Art of Asian Cinema

The Asian Film Archive (AFA) is focused on preserving the cinematic treasures of Asia. Aside from housing these Asian gems, it is also a vibrant hub of activity. It organises a wide variety of events to enable audiences to develop a deeper understanding and appreciation for the language, art, and industry of the film media.

AFA is looking for two (2) interns to join us from January to June 2024. Working full-time during the 6-month period, the job scopes are listed below.

**Intern (Programmes)**
Includes main work areas but not limited to:
- Generate content for AFA’s monthly Asian Cinema Digest
- Generate original critical writing on films and programmes
- Research and collate film readings for programmes
- Prepare, write and/or edit synopses and information for film programmes
- Assist film programmers in research and coordination of programmes
- Assist in publicity and outreach efforts
- Assist with any ad-hoc projects / tasks as assigned by supervisor

**Intern (Collection)**
Includes main work areas but not limited to:
- Assist in documenting and processing of films and their related materials
- Assist in cataloguing of films for the database
- Contribute to content development in AFA’s media asset management system
- Oversee the production of copies for the AFA reference collection
- Provide support for AFA’s outreach programmes
- Assist with any ad-hoc projects / tasks as assigned by supervisor

Interns will have the opportunity to:
- Understand institutional film preservation, programming, and outreach practices;
- Hone their research skills;
- Develop dynamic writing styles related to films, programmes, and publicity; and
- Learn to work and effectively communicate with colleagues and beyond the organisation with partners, stakeholders and the public.

**Prerequisites/Requirements:**
- Applicants should be tertiary students in their 2nd or 3rd year of study
- Fresh tertiary graduates able to commit to a 6-month internship programme are welcome to apply
- Passion and interest for Asian cinema and programming
- Flair and talent for writing and research
- Ability to work independently and within a team
- Good written and verbal communication skills

Applicants should send an email of intent with a CV detailing your grades and other experiences to info@asianfilmarchive.org by 30 November 2023. Indicate in the subject header “Internship Application Jan-Jun 2024 (Programmes OR Collection)”.

Please note that the internships are open to students studying full-time in Singapore institutions. For fresh graduates, only Singapore citizens or Permanent Residents can apply.

We regret that only shortlisted candidates will be notified.